



YOUTH PROGRAM ADMISSIONS PROCEDURES

Thank you for considering Nenqayni Wellness Centre Society -Youth & Family Inhalant Program for your client.

- **Youth & Family Inhalant Program(YFIP):** a 4 month inhalant/alcohol/drug abuse treatment program for First Nations and Inuit Youth (13-18), female, from across Canada.

CRITERIA FOR THE *Youth & Family Inhalant Program*

- **Youth must be 13-17 – Female only**
- **Youth may be from across Canada**
- **Status number OR identifies as First Nations**
- **A 14 dry/clean period prior to treatment is advised**
- **Complete application needs to be filled out**
- **Complete Pre-Admission Medical Assessment needs to be filled out by a doctor or other health care professional**
- **TB Screen (screens completed within the past 2 years are acceptable)**
- **Youth must be able to function semi-independently (i.e. no severe psychoses or cognitive damage or impairments)**
- **Youth must bring clothing suitable to the seasons that they will be in treatment or have the funds in place to purchase the necessary clothing. These funds should be placed in trust with Nenqayni until needed. If not used funds will be returned at discharge.**
- **A phone interview must be completed after the Application Forms are received.**

Applications -Intake Assessments will be processed in the order that they are received. Only completed applications will be looked at for possible acceptance. When beds are full names will go onto the waiting list.

Who needs to fill out an Intake/ Assessment Referral Form?

Any youth who is applying and is interested in attending the full program should fill out the complete application package including the Pre-admission Medical Assessment and TB Screen.

How do I fill out the forms?

With a band referral worker/ drug and alcohol counselor, or social worker, probation officer or other supportive worker fill out all the blanks as best you can (follow the Intake Assessment package checklist – next page).

**What if I can't get all the information I need?**

Please do the best you can with what you know. If the information is not available please say NOT AVAILABLE (NA), rather than leaving blanks.

First part of application may be sent in ahead of the Pre-admission Medical and TB Screen results as these usually take the longest.

Mail to: **Nenqayni Wellness Centre Society**
Attention: Intake Worker -Youth Program
P.O. Box 2529
Williams Lake, BC V2G 4P2

Or Fax : **(250) 989-0307** Attention Intake Coordinator – Youth Program

Questions ? call: **(250) 989-0301 toll free: 1-888-668-4245**

When package is received at Nenqayni the referral worker named on application will be notified, if others need to be notified please provide other workers names and contact information.

Any missing information will be requested. When enough information is provided a phone interview will be scheduled with the youth. When all information is complete the application will be reviewed by the Treatment Team. The team will make a decision on suitability to the program.

Please note that in the case of not being approved for intake we will make every attempt to assist in referring elsewhere to an appropriate program. Spaces may also become available during a group, please inform intake if application may be held on waitlist for any available openings.

COMPLETING THE INTAKE/ ASSESSMENT- REFERRAL FORM

1. Fill out forms as completely as possible. Updated information will be required if more than three (3) months has passed between initial interview and this referral.
2. Enclose all previous assessments and/or most recent and relevant information;
 - Psychological Assessments
 - Social History
 - Educational Assessments
 - Medical/Psychiatric Assessments
 - Predisposition Reports
 - Child Welfare Reports
 - Probation Orders
3. Ensure that all consents are signed.
4. Attach photocopies of the following;
 - Health Care Card
 - Treaty Status Card
 - Birth Certificate
 - Social Insurance Card
 - Other Health Insurance
 - Immunization Record
5. Make arrangements for a Pre-Admission Medical Assessment and current TB Screen Test (must be within 2 years). Medical **MUST** be received prior to admission, please ensure this is done.



YOUTH PROGRAM INTAKE ASSESSMENT CHECKLIST

- _____ Application Profile (pages 1-10)
- _____ Parent/Guardian Consent and Youth Consent (page 11)
- _____ Authorization to Release Information (page 12)
- _____ Pre-Admission Medical Assessment (pages 13 -18)
- _____ Tuberculosis Screening (T.B. Screen Test) (page 19)
- _____ School Information (page 20)
- _____ School Consent (page 21)
- _____ A.W.O.L. Procedures Form (22 - 23)
- _____ Parental/Guardian Participation Form (page 24)
- _____ Commitment to Care Agreement (page 25)
- _____ Well Being Consent (page 26)
- _____ Emergency Exit Plan (page 27)

Please also read and discuss with youth client and family “Additional Information for Youth Program” – available for printing from the website www.nenqayni.com .

